

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR APRIL 26, 2021 MEETING

Call to Order – Roll Call

The Regular April 26, 2021 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Dyzak at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Dyzak, Mr. Falkowski, Mr. Vogt, Mr. Waack, Ms. Muench and Mr. Korinek.

Commissioners absent: Mr. Zimmer

Staff present: Tim Ryan, Kaila Boeckman and Michelle Haupt

Approval of Minutes – Open Meeting Law Compliance

Chairman Dyzak called for a motion to accept the Minutes of the regular February 22, 2021 meeting. Motion to accept the Minutes was made by Mr. Vogt and seconded by Ms. Muench. Motion passed upon a unanimous voice vote.

Approval of Agenda: Motion made by Mr. Waack and seconded by Mr. Korinek to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on April 12, 2021 and April 19, 2021, reviewed by the Commission at a Commission Meeting held on April 26, 2021. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their May 18, 2021 meeting.

Public Comment: Mr. Dyzak asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Dyzak closed Public Comment.

Public Hearings – Discussion and possible action:

1. **Robert Boerger** – ZMAR, SW1/4, SE1/4, Section 23, T17N-R21E, Town of Schleswig, from Small Estate (SE) to Lake Residential (LR).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Schleswig in favor of this request.

There was no one to speak. Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Waack and seconded by Ms. Muench to approve the request.

Motion passed upon a unanimous voice vote.

2. **Judith Budnik** - ZMAR, NW1/4, NE1/4, Section 22, T19N-R23E, Town of Manitowoc Rapids, from CB, Commercial Business to ID, Industrial.

Mr. Ryan read the Agenda Commentary (copy on file).

Tina Hoffman, realtor, spoke in favor and answered questions for the Commissioners. Ms. Hoffman also distributed a handout to the Commissioners.

Ronald Gauger, neighbor, spoke in favor of the request.

Jim Peterson, co-owner, spoke in favor of the request.

Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Falkowski and seconded by Mr. Vogt to approve the request.

Motion passed upon a unanimous voice vote.

3. **Manitowoc County Planning and Park Commission** – petitioned for an ordinance amendment for Chapter 8 of the Manitowoc County Code titled “General Zoning and Land Use Regulations” to require permit for placement of shipping/storage containers.

Mr. Ryan read the Agenda Commentary (copy on file).

Ms. Kaila Boeckman, Land Use Specialist, answered questions and gave background regarding the petitioned ordinance amendment.

Mr. Kirk Shillcox spoke in favor of the request and answered questions for the Commission.

Mr. Richard Wagner, Chairperson, Town of Gibson spoke in favor of the amendment.

Mr. Dennis Graff, Chairperson, Town of Meeme spoke in favor of the amendment.

Mr. John Jost, Supervisor, Town of Manitowoc Rapids spoke in favor of the amendment.

Mr. Dyzak closed the Public Hearing.

Motion was made by Ms. Muench and seconded by Mr. Vogt to approve the request.

Motion passed upon a unanimous voice vote.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:

1. **Robert Boerger** – CSM Variance, SW1/4, SE1/4, and NW 1/4, SE 1/4, Section 23, T17N-R21E, Town of Schleswig.

Mr. Ryan read a summary of the request (copy on file).

There was no one to speak.

Motion was made by Ms. Muench and seconded by Mr. Korinek to approve the request.

Motion passed upon a unanimous voice vote.

2. **Kurt Mueller** – CSM Variance, NE 1/4, SE1/4, Section 29, T19N-R23E and NW 1/4, SW 1/4, Section 28, T19N-R21E, Town of Manitowoc Rapids.

Mr. Ryan read a summary of the request (copy on file).

Mr. Kurt Mueller spoke and answered questions for the Commissioners.

Motion was made by Ms. Muench and seconded by Mr. Falkowski to approve the request. Motion passed upon a unanimous voice vote.

3. **Betty Wotruba** – CSM Variance, SW1/4, SE1/4 and SE 1/4, SE 1/4, Section 1, T21N-R22E, Town of Cooperstown.

Mr. Ryan read a summary of the request (copy on file).

Motion was made by Mr. Falkowski and seconded by Mr. Korinek to approve the request.

Jeff Wotruba, agent, spoke confirming the need for the variance is to correct the property lot lines.

Motion passed upon a unanimous voice vote.

Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for Enforcement (Efrem Capetillo, Todd L Mumbrue, Amanda L Schuh).

Ms. Kaila Boeckman gave an overview and answered questions for the Commissioners.

Motion was made by Ms. Muench and seconded by Mr. Korinek to accept the letter request.

Motion passed upon a unanimous voice vote.

Miscellaneous

Staff Reports – None

Personnel – None

Correspondence- None

Out of County Trips – None

Other Matters - Discussion of Revolving Loan Funds for park projects, bids received and bathrooms scheduled for Cato Falls & Walla Hi.

Mr. Ryan gave an overview.

Next Meeting Date: Next meeting is scheduled for Monday, May 24, 2021.

Adjournment: Motion to adjourn was made by Mr. Falkowski and seconded by Mr. Vogt to adjourn at 5:15 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Ms. Muench, Secretary

Date